

## Outbreak Management Plan: Bowling Green Academy

Public Health Advice	Setting Action	Mitigations to minimise impact on education	Setting Lead & Deputy
<b>Reinforce hand and respiratory hygiene measures</b>		Ensure followed	
<b>Consider whether any activities could take place outdoors, including exercise, assemblies, or classes</b>		Teachers to be reminded to engage in outdoor learning where possible.	JS (Principal), AD (Deputy Principal)
<b>Increase ventilation indoors</b>	Windows and external classroom doors to be open throughout the day to increase ventilation. Where temperature is an issue, open all the doors and windows fully when children are not in the classroom to flush the room.	Ensure heating is on so classroom temperature is productive to learning.	JS (Principal), AD (Deputy Principal)
<b>Cease use of staffrooms</b>	Limit on numbers in each staffroom. Staggered breaks and lunches support in reducing numbers.  Outdoor areas to be used weather permitting.		JS (Principal), AD (Deputy Principal)
<b>Enhanced cleaning focussing on touch points and any shared equipment</b>	Maintain rota for enhanced cleaning.	Ensure followed	JS (Principal), AD (Deputy Principal)

<b>Strengthened communications to encourage staff/students to undertake twice weekly LFD testing</b>	Emails and in-house text messages to be sent.		JS (Principal), AD (Deputy Principal)
<b>Encourage staff to undertake more frequent LFD testing</b>	Share information from Calderdale so staff understand the importance testing plays.  Ensure staff have adequate testing kits.		JS (Principal), AD (Deputy Principal)
<b>Reinstate on-site rapid LFD testing for students in secondary and post-16</b>	N/A		JS (Principal), AD (Deputy Principal)
<b>Reintroduction of 'bubbles' and limit mixing</b>	Continue with class playtimes and lunchtimes with dedicated staff per class.  Potentially revert to staggered start and finish times to minimise contact.	Ensure staff do not cross bubbles  Put up signage to support the one-way system	JS (Principal), AD (Deputy Principal)
<b>Reintroduction of face coverings in communal areas (for staff and students in secondary / post 16, and staff in primary)</b>	Inform staff via email and text message.	Supply in office for staff who do not have a face covering	JS (Principal), AD (Deputy Principal)
<b>Reintroduction of face coverings in classrooms (secondary / post 16 only)</b>	N/A		JS (Principal), AD (Deputy Principal)

<b>Cessation of educational residential visits</b>	Any residential visits to be cancelled by the staff member organising the event.	To be rearranged or do virtually	JS (Principal), AD (Deputy Principal)
<b>Cessation of educational day visits</b>	Any day visits to be cancelled by the staff member organising the event.	To be rearranged or do virtually	JS (Principal), AD (Deputy Principal)
<b>Cessation of open days and/or transition or taster days</b>	Any open days to be cancelled and information circulated via website and virtual options given to parents.	To be rearranged or do virtually	JS (Principal), AD (Deputy Principal)
<b>Close to visitors and non-essential external services</b>	Admin to contact all visitors or non-essential services to cancel.	Where the visitor is linked to a class or child, seek to carryout visit virtually	JS (Principal), AD (Deputy Principal)
<b>No parental attendance on site</b>	Staggered start and finish times to return to minimise parental contact.		JS (Principal), AD (Deputy Principal)
<b>No live performances on site</b>	Any performances to be cancelled by the staff member organising the event.	To rearrange or do virtually	JS (Principal), AD (Deputy Principal)
<b>Mass PCR testing of pupils/students on site</b>	N/A		JS (Principal), AD (Deputy Principal)
<b>Reintroduction of shielding for clinically extremely vulnerable children and staff</b>	Consult with staff and children who are extremely vulnerable and carryout a risk assessment.	Remote learning via Seesaw	JS (Principal), AD (Deputy Principal)
<b>Closure of all setting-based wrap around care</b>	Consult with PH and MT COO	Remote learning via Seesaw	JS (Principal), AD (Deputy Principal)
<b>Closure of a particular room, class, or year group</b>	Consult with PH and MAT COO	Remote learning via Seesaw	JS (Principal), AD (Deputy Principal)



*Achieving together*

<b>Closure of school to all but key worker and vulnerable children</b>	Consult with PH and MAT COO	Remote learning via Seesaw	JS (Principal), AD (Deputy Principal)
<b>Closure of entire school</b>	Consult with PH and MAT COO	Remote learning via Seesaw	JS (Principal), AD (Deputy Principal)